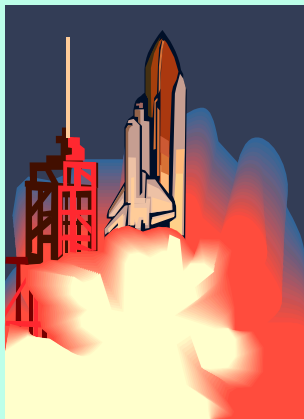


Final Count Down

Last two weeks



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Review?

- **Week 1 – Exam Review**

- **Week 2 - Important Exam Review**

- **Week 3 – Very Important Exam Review**



Today - Now

First Part

What's in the exam and what you need to know

Second Part

Guest Speaker

Last Hour

More exam stuff

Last ten minutes

Hot exam tips



Learning Aims

Understand whats in the exam

Organise a revision plan

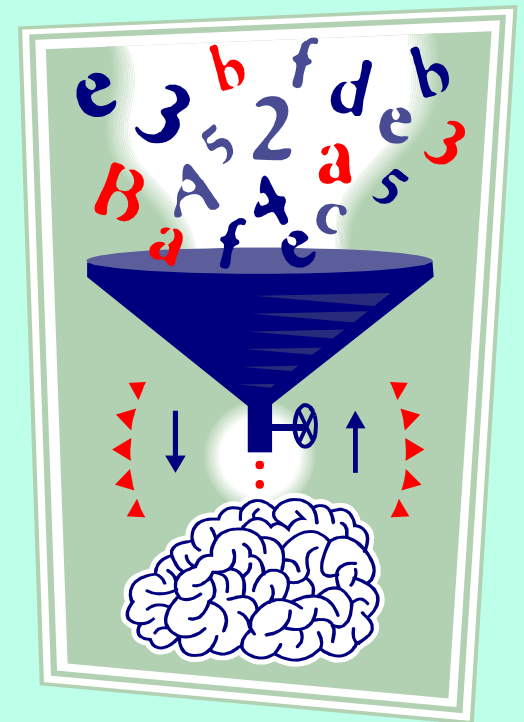
**Understand the
Dilaps &
Party wall &
ADR process**

**Understand resources
Available – Guest speakers
Lecture summaries
are on the web site**



What Learning's about

1. **Start level – Memorising and repeating**
2. **Basic level – Understanding and repeating**
3. **Average level – Thinking and applying**



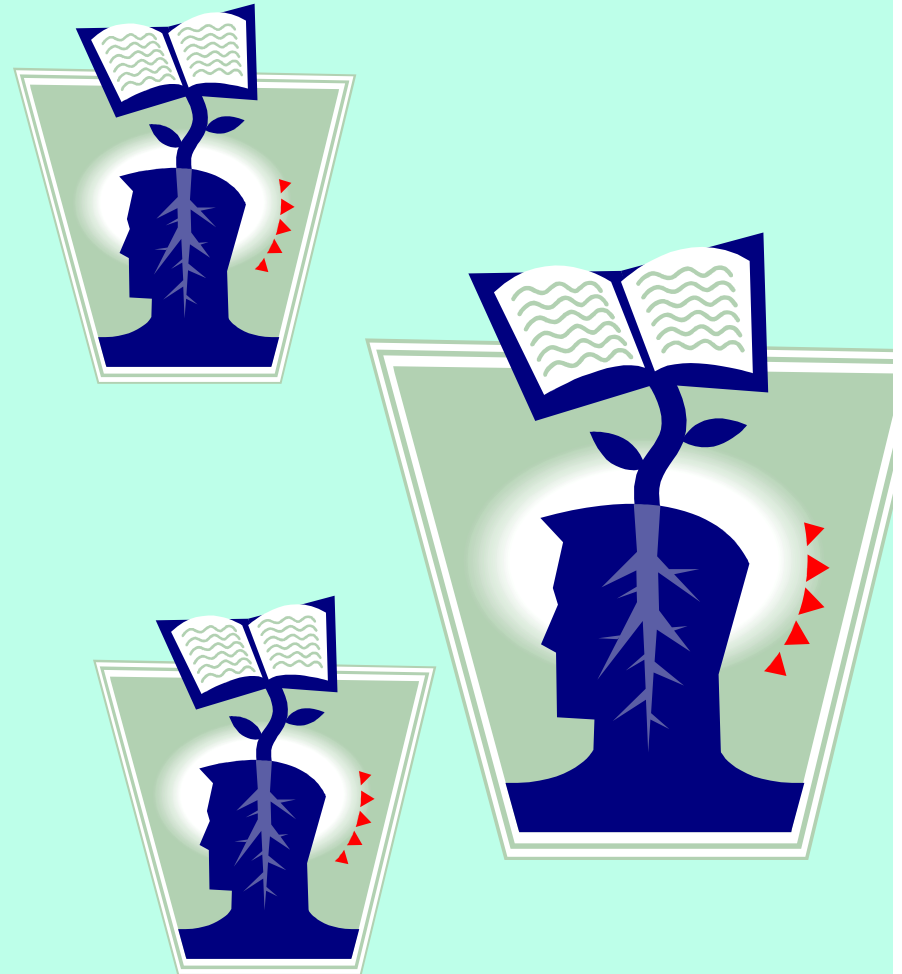
What are exams about?

1. **Start level – Memorising and repeating**
2. **Basic level – Understanding and repeating**
3. **Average level – Thinking and applying**



Getting Great exams results?

3. Average level –
Thinking and
applying
4. Developing and
communicating a
good critical view
points
5. Broadness of view
Illustrated with
case law or
relevant GN & PN



Basic Exam Preparation

Know what's in the exam

- **Dilapidations**
- **Disputes - Party Walls**
- **Disputes - ADR**



Exam Preparation

Know how many questions you need to answer

3 out of 5

Retake 3 out of 5

Exam Dates ?



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Test and Measure Yourself

- Have a plan of revision
- Review and amend the plan!
- Don't lose sight of your goal
- GOAL = To pass the exam –
so test yourself on exam
style questions



Resources for you - Dilapidations

Dilapidations

- **Read the RICS Dilapidations Guidance Note**
- **www.DilapsHelp.com**
Includes book reviews if you want some bed time reading

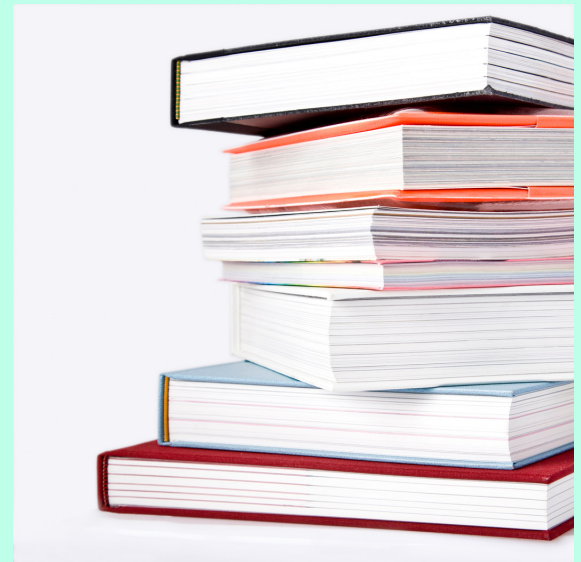


Dilapidations Process

1. **Client rings for advice/ quote**
2. **Talk to client**
3. **Confirm instruction and T & Cs**
4. **Gather available information**
5. **Inspect property**
6. **Prepare Schedule of Condition or Dilapidations report**
7. **Advise and agree way forward with your client**
8. **Meet other surveyor**
9. **Negotiate and agree**
10. **Negotiate and Disagree and ADR or go to court**

Resources for you – Disputes – Party Walls

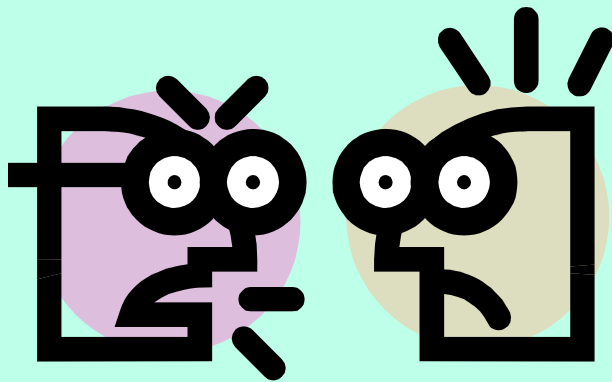
- **Disputes – Party Walls**
- **Any (every) book by**
- **John Anstey**
- **on Party Walls**
- **www.DisputesHelp.com**



Party Wall Process

1. **Client rings for advice/ quote**
2. **Talk to client explain your PW role BO or AO**
3. **Confirm instruction and T & Cs**
4. **Gather available information, drawings, specification**
5. **Inspect property use site notes and use PW flow charts**
6. **Talk to other PW surveyor or appoint one**
7. **Agree a Third Surveyor assuming your not the agreed surveyor**
8. **Meet other surveyor**
9. **Negotiate and agree produce notice use PW flow chart**
10. **Negotiate and Disagree and refer to Third Surveyor or ADR or court**
11. **Monitor work to ensure as agreed and 8 to 11 until completed**

Resources for you – Disputes – ADR



- **Disputes – ADR**
- **Read the RICS Expert Witness Guidance Note**
- **Know the different ADR options and who does what**
- **Know what role a chartered surveyor can play**
- **www.DisputesHelp.com**

ADR Process

1. **Client rings for advice/ quote**
2. **Talk to client**
3. **Confirm instruction and T & Cs**
4. **Gather available information**
5. **Inspect property / carry out work**
6. **Difference of opinion with other side**
7. **Advise and agree way forward with your client**
8. **Still no agreement**
9. **Negotiate and Disagree use ADR or go to court**

Exam Preparation

Know what's in the exam

- **Dilapidations**
- **Disputes - Party Walls**
- **Disputes - ADR**



Exam Preparation

Know how many questions you need to answer

3 out of 5

Retake 3 out of 5

Reparation is the mother of learning

Know how many questions do you need to answer and remember to say something!

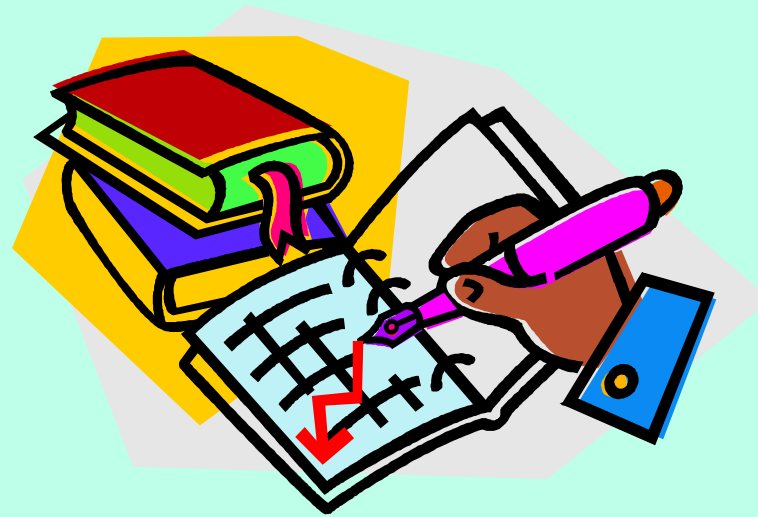
What's life about?

Acapulco tape



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Guest Speakers Review & thanks “in the usual way”



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Who's missing

- Can you name who I have missed from the list of guest expert speakers?

Party Wall People

- Graham North Chartered Building Surveyor
- Write down four Key points you took from the presentation

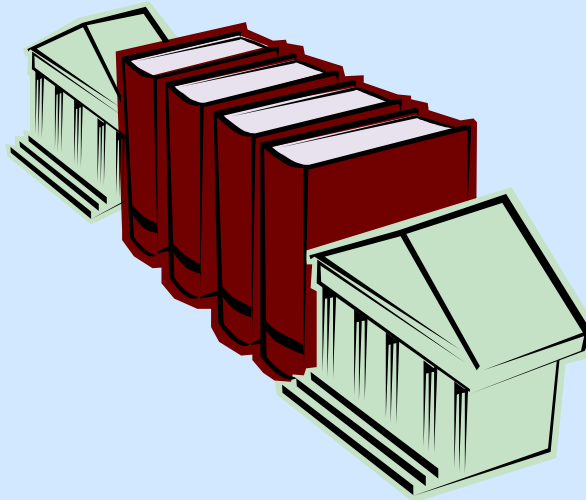
Party Wall Act Questions

- Name the correct title for the PW Act
- What is an AO what is a BO
- List the different sections of the party wall act –Read the Claret Book read the Green Book



The Damp Myth – Jeff Howell Chartered Building Surveyor

Opinion or fact?



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The rising damp myth

- Did Jeff Howells research look at the damp ground water pressure can course?
- Phone a Damp proofing company and talk to them about the damp problems in your house and listen to what they say and discuss with them the other things the damp could be – leaking gutters – high ground level – have fun

Question One



- a) **What's the difference between Guidance Note and PS?**

- b) **Why does the RICS have Guidance Notes and PSs**

Things to do:

Get a copy of the RICS Dilapidations Guidance Notes

Douglas Kent Chartered Building Surveyor

- Lime every time on old buildings – helps dissipate dampness and let the building breathe
- Write down any three points you can remember from his lecture
- Visit the SPAB web site lots of good technical information.

Nicky Menzies

Chartered Building Surveyor

- Association of Building Engineers
- Fire Safety think about it when carrying out a survey
- Brian Chamberlin – THE night club fire video

Daniel Bobker Thermal image user

- Name three ways in which a Thermal image would be of use to a Building Surveyor

John Maguire

Chartered Building Surveyor

- Health and Safety
- Name three things from Johns lecture

Three Property Characters

- Donald Trump Billionaire Property Developer THINK BIG
- Peter the Property Developer
- Start up Sue

Peter Property Developer Front



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Peter Property Developer Back



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Sue Start up S of C



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Sue Start up S of C



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Sue Start up Roof



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Quote for the Day

"We are not creatures of circumstance: we are creators of circumstance"

Benjamin Disraeli